

# ***Agenda***

## ***Arts Commission Meeting***

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Monday, November 27, 2006  
**City Hall Committee Room**  
455 E. Calaveras Blvd.  
**6:00 p.m.**

*“The Milpitas Arts Commission, in order to enhance the quality of life in its community, shall promote, provide and encourage the arts in the City of Milpitas.”*

- I. Call to Order**
- II. Flag Salute**
- III. Roll Call**
- IV. Seating of Alternates**
- V. Approval of Agenda: November 28, 2006**
- VI. Approval of Minutes: October 23, 2006**
- VII. Public Forum**

Members of the audience are invited to address the Commission on any subject not on tonight’s agenda. Speakers must supply their name and address for the record and limit their comments to three minutes. Commissioners cannot respond to issues brought forward, but may request that the matter be placed on the agenda of a future meeting.
- VIII. Announcements/Correspondence**
- IX. Old Business**

- 1. Arts Commission Bylaws - Staff**

**Background:** At the November 7, 2006, City Council meeting, City Council approved the Arts Commission’s recommended changes to their current By-laws, having the Commission meet every month instead of every other month. Included in the Commission packets are the updated By-laws with the changes listed.

**Recommendation:** Note. Receipt. File.

## 2. Sunnyhills Breakfast – Butler/Rabe

**Background:** At the October 23, 2006, Arts Commission meeting, the Commission agreed to the menu for their hosting of the January 8, 2007, Sunnyhills Breakfast. The menu and Commissioner duties were assigned as follows:

### Menu: Fresh Breads, Bagels, Coffee and Juice

- |                          |                                  |
|--------------------------|----------------------------------|
| • Food                   | Chairperson Rabe, Butler         |
| • Program Information    | Commissioner Ogle                |
| • Decorations            | All Commissioners                |
| • Breakfast              | Chairperson Rabe, McGuire, Staff |
| • Breakfast Presentation | Chairperson Rabe                 |

The Commission requested this item be on the agenda to seek more volunteers to work the morning of the breakfast.

**Recommendation:** Receive additional volunteers from the Commission to work the Sunnyhills Breakfast on January 8, 2007.

## X. New Business

### 1. Literary Event Update - Staff

**Background:** At the October 23, 2006, Arts Commission meeting, the Commission's staff liaison suggested the Commission begin work on a Literary Event, i.e. poetry or creative writing story contest as listed on their work plan. The Commission asked staff to return with nationally observed literature and poetry dates, so that the Commission may determine an appropriate month to develop an event. The Commission would work with the Milpitas Library and possibly the Library and Youth Advisory Commissions on this event.

**Recommendation:** Receive requested dates from staff and discuss the Commission's course of action.

### 2. CASP Event Assignment - Staff

**Background:** The 07 CASP performance dates have been submitted and approved by staff. The Arts Commission, in support of the grant program they advise, assign Commissioners to attend each CASP performance to rate and review the performance as well as show support from the Commission. Included in the Commission's packet is a listing of all the 07 CASP Event Dates and locations.

**Recommendation:** Assign Commissioners to each CASP Event Date.

## XI. Staff Reports

Upcoming Events:

- o Tree Lighting Ceremony – December 1<sup>st</sup> – 6:30pm/7:00pm – MCC

**XII. Liaison Reports**

1. City Council
2. Commissioner CASP Review
3. Grants
4. Community Advisory Commission
5. Senior Advisory Commission
6. Planning Commission
7. Youth Advisory Commission
8. Milpitas Historical Society
9. Parks, Recreation and Cultural Resources Commission
10. Sister Cities Commission
11. Library Advisory Commission
12. MUSD
13. Economic Development Commission

**XIII. Future Agenda Items**

**XIV. Adjournment**

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